United States District Court

CHAMBERS OF
WILLIAM D. QUARLES, JR.
UNITED STATES DISTRICT JUDGE

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July 24, 2003

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Re: Timothy E. Ayers v. Charles T. Capute Civil No. WDQ 02-61

Dear Counsel:

A pretrial conference has been scheduled for Wednesday, August 13, 2003 at 9:00 a.m. in my Chambers. Counsel will be held to strict compliance with Local Rule 106, as to submission and contents of the pretrial order. Requested *voir dire* and requested jury instructions are due from all parties at the pretrial conference. The Court would appreciate receiving the requested *voir dire* and jury instructions on diskette or CD, where available.

Very truly yours,

/s/

William D. Quarles, Jr. United States District Judge